



Virtual Showcase Policies

Sign Up Policies

1. Sign-up is required for participation. A link to the sign-up will be provided in our weekly newsletter and additional emails regarding the event. Sign-up must be completed prior to the designated deadline.

Note: Performers and audience members are expected to stay for the full length of the showcase they attend. We kindly request that you sign up for a time that allows for you to stay and support all of the performers.

2. If applicable, payment for participation will be processed at the time of your sign-up. Participant fees are non-refundable.
3. Students must soundcheck a virtual performance using the indicated performance platform with their instructors during the week prior to the event date.
4. All song lyrics must be appropriate for our family environment. Lyrics may not include or suggest obscene language, racial slurs, sexual innuendo, drug use, illegal activities, derogatory slang or any other inappropriate, adult content. We reserve the right to make song changes if lyrics or accompaniment tracks are deemed to be in violation of this policy.
5. Your instructor is responsible for submitting your program info including the correct spelling of student name, title of the piece, and composer. Instructors submit this information once you have completed your sign-up.
6. Due to the nature of the virtual “stage” along with time constraints, each student is limited to one performance that does not exceed a **maximum of 3 minutes**. Students may work with their instructors to condense longer songs/pieces to fit within the 3 minute time frame.
7. Changes to the digital program are not guaranteed after the sign-up deadline. These include changes to the recital time and performance piece.

Performance Day Policies

1. Performers should adhere to our Showcase Dress Code:

- Boys: Jeans or slacks, no shirts with logos, no shorts and no athletic wear.
 - Girls: Jeans, dress pants, knee-length skirts or dresses. We recommend knee-length so that no one accidentally flashes the audience on the raised stage.
 - Long Hair: Please pull long hair back away from the face, especially if you are on the piano. Parents, you don't want to miss a good photo opportunity because your child's hair is hiding their face!
2. Login time for performers is 10 minutes prior to the start of the event. This will allow the host to make sure all participants are available and to work through any potential technical issues.
 3. Students and audience members will remain muted throughout the event. Students will be unmuted during their live performance.
 4. Students (and parents of minor students) who perform in our virtual events consent to being recorded. Recordings may be posted on YouTube so that family members and friends may view the performances.
 5. Our students do their best to prepare for their performances and technical issues can occur in online performances due to internet connectivity, individual computer and device problems, etc. Also, keep in mind that the unexpected can take place during live performances. We ask that our audiences and students show kindness and respect if a student has difficulty during their performance, makes a mistake or struggles in any way. This means not talking or engaging in other distracting behavior, and also applauding for the student when they complete their performance. We also ask for your patience if we experience technical difficulties of any kind during the performance.
 6. After your student has performed, they will bow or curtsy in order to acknowledge the audience for listening to their performance. We suggest practicing this at home many times so that they don't forget under pressure.
 7. Students are expected to give their undivided attention to the other performers at the event. Please refrain from texting, tweeting and any use of your electronic device that is distracting and disrespectful of other performers.
 8. Students may not eat food, slurp drinks, chew gum, etc. during the performance event.